

Open Tab Features for Bars

Supermenu POS for Bar Restaurants has the Open Tab Features that allow the bar tenders to create unlimited open tabs for customers with credit card pre-authorizations.

The following is the steps of how it works:

Click on the Main Screen's Bar & Tabs Button, or go to the Dine-In Screen and click on the Open Tab button on the bottom right corner:

Delivery	Pick-Up	Carry-Out
Dine-In	Bar & Tabs	Reports & History
Online Set Up	Marketing	All Set Up
Time & Attendance	All Today's Orders	Delivery Dispatcher
Admin & Back Up	Money Drop	Complex Inventory
Gift & Loyalty	License	Exit

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The Open Tab Screen will appear like below:



To create a new Tab, Click on Create New Tab Button:

Create New Tab for a Customer [X]

Please Enter the Customer Name for the new Tab or **Swipe Credit Card**

1 2 3 4 5 6 7 8 9 0 - = .

Q W E R T Y U I O P [] \

A S D F G H J K L ; ' @ _

Z X C V B N M , . / Space Clear

OK **Cancel**

You can swipe the credit card to get the customer name too.

After the customer name is entered and accepted, you will be prompted to enter your PIN and number of guests for the new tab. Then you will see the Tab Amount Screen for you to enter the pre-authorized Amount:

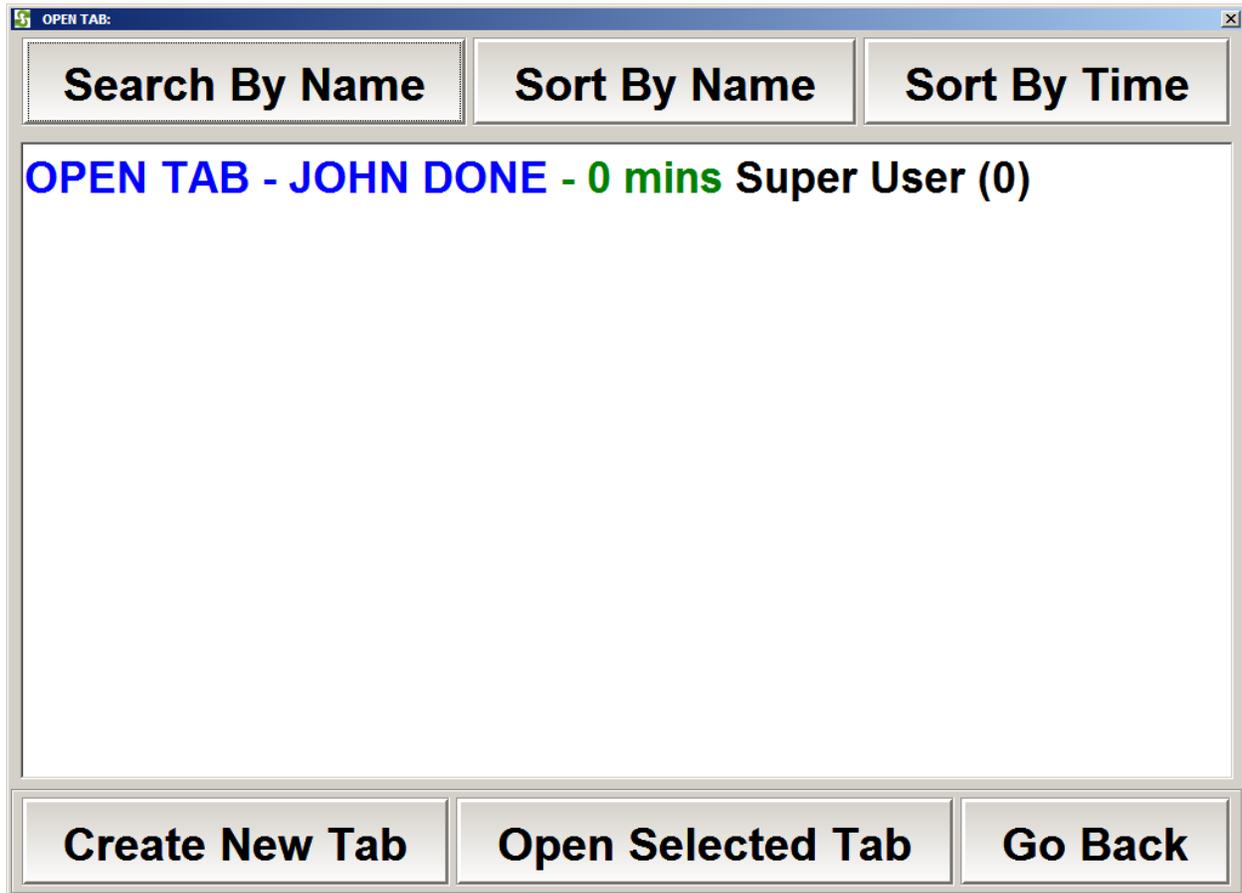
Enter Tab Amount:

Clear

1	2	3
4	5	6
7	8	9
-	0	.

OK Cancel

After it is done, the tab will be created on the tab screen:



When you are ready to close the Tab, click on Pay Button on the left bottom corner. You will be prompted to enter the tips:

15%	18%	20%	25%
Tips Amount:	<input type="text"/>	<input type="checkbox"/>	Percentage(%)
Clear			
1	2	3	
4	5	6	
7	8	9	
.	0	Back	
OK		Cancel	

The final amount captured will be the actual sales amount plus tips.